

## ECQA Certified Trainer for Refugee Entrepreneurs – Green Economy

This skill card describes the competences needed to plan and realise a Green Business in Europe. The skill card is the basis of certification, by providing a standardized format for the evaluation of an individual's qualifications. It also enables project stakeholders to identify trainers in specific areas of Green Business in Europe.

Meaning of the abbreviations:

U = Skill Unit    E = Learning Element    L = Learning Outcome

### EGE.U1 Digital Skills for Green Business

This unit consists of 5 elements:

#### EGE.U1.E1- Finding and Managing Relevant Digital Content

This element is about searching, evaluating, and managing relevant information, data, and digital content. It has 3 Learning Outcomes (LOs):

**EGE.U1.E1.LO1:**

The trainer can find relevant data, information, and digital content and explain how to access them.

**EGE.U1.E1.LO2:**

The trainer can detect the credibility and reliability of data, information, and their digital content.

**EGE.U1.E1.LO3:**

The trainer can organize information, data, and content to be easily stored and retrieved.

#### EGE.U1.E2: Using Digital Technologies for Green Business

This element is about choosing the appropriate and accessible digital tools. It has 3 Learning Outcomes (LOs):

**EGE.U1.E2.LO1:**

The trainer can select digital technologies to interact with people, and to share data, information, and digital content in an accessible way.

**EGE.U1.E2.LO2**

The trainer can choose appropriate and accessible digital tools and technologies for collaborative processes and describe cultural and generational diversity aspects to consider in digital environments.

**EGE.U1.E2.LO3**

The trainer can identify a digital identity and describe how to protect reputation online.

### EGE.U1.E3: Creating Digital Content for Green Business

This element is about creating accessible digital content for green businesses and about copyright issues. It has 3 Learning Outcomes (LOs):

#### **EGE.U1.E3.LO1**

The trainer can indicate ways to edit and create accessible green content in different formats.

#### **EGE.U1.E3.LO2**

The trainer can discuss ways to improve and integrate new content and information to create new and accessible green content.

#### **EGE.U1.E3.LO3**

The trainer can identify rules of copyright and licenses that apply to data, digital information, and content.

### EGE.U1.E4: Protecting the environment, personal data, and health

This element is about protecting people and the environment. It has 3 Learning Outcomes (LOs):

#### **EGE.U1.E4.LO1**

The trainer can discuss ways to protect the environment from the impact of digital technologies and their use.

#### **EGE.U1.E4.LO2**

The trainer can select simple ways to protect personal data, devices, and digital content.

#### **EGE.U1.E4.LO3**

The trainer can discuss different ways to avoid health risks while using digital technologies and to identify digital technologies for social well-being and social inclusion.

### EGE.U1.E5: Solving digital problems

This element is about needs and creative solutions for digital problems. It has 3 Learning Outcomes (LOs):

#### **EGE.U1.E5.LO1**

The trainer can identify people's needs, and choose simple ways to customize digital environments to these needs.

#### **EGE.U1.E5.LO2**

The trainer can identify simple digital tools to create green knowledge and innovation.

#### **EGE.U1.E5.LO3**

The trainer can recognize where own digital competence needs to be improved or updated.

## EGE.U2 Business Skills for Green Business

This unit consists of 5 elements:

### EGE.U2.E1: Opportunities, creativity and Ideas for Green Business

This element is about spotting opportunities, using creativity and valuing ideas in Green Business. It has 3 Learning Outcomes (LOs):

#### **EGE.U2.E1.LO1**

The trainer can use own imagination and abilities to identify opportunities for creating value.

#### **EGE.U2.E1.LO2**

The trainer can develop creative and purposeful ideas.

#### **EGE.U2.E1.LO3**

The trainer can find examples of making the most of ideas and opportunities.

### EGE.U2.E2: Financial and Economic Skills for Green Business

This element is about basic concepts in finance, economy, budget, funding and taxes. It has 3 Learning Outcomes (LOs):

#### **EGE.U2.E2.LO1**

The trainer understands financial and economic concepts.

#### **EGE.U2.E2.LO2**

The trainer can draw up a budget for a green activity, and find funding.

#### **EGE.U2.E2.LO3**

The trainer can estimate the main tax obligations for green businesses.

### EGE.U2.E3: Mobilizing Resources for Green Businesses

This element is about how to get and manage the resources needed for green business. It has 3 Learning Outcomes (LOs):

#### **EGE.U2.E3.LO1**

The trainer can describe how resources last longer through reuse, repair and recycling.

#### **EGE.U2.E3.LO2**

The trainer can discuss the principles of circular economy and resource efficiency.

#### **EGE.U2.E3.LO3**

The trainer can identify sources of help and support for Green Business.

### EGE.U2.E4: Planning and Management for Green

This element is about goals, sustainable business plans and monitoring the progress of Green Businesses. It has 3 Learning Outcomes (LOs):

#### **EGE.U2.E4.LO1**

The trainer can create an action plan with the necessary steps to achieve goals.

#### **EGE.U2.E4.LO2**

The trainer can develop a business model and define key elements of a business plan for Green Businesses.

#### **EGE.U2.E4.LO3**

The trainer can monitor whether a task is going to plan and can change plans.

### EGE.U2.E5: Learning through Experience

This element is about reflecting and learning to learn from experience. It has 3 Learning Outcomes (LOs):

#### **EGE.U2.E5.LO1**

The trainer can provide examples of temporary failures that have led to valuable achievements.

#### **EGE.U2.E5.LO2**

The trainer can reflect on failures, identify their causes and learn from them.

#### **EGE.U2.E5.LO3**

The trainer can filter the feedback provided by others and keep the good from it.

## EGE.U3 Critical Skills for Green Business

This unit consists of 5 elements:

### EGE.U3.E1: Ethical and sustainable thinking

This element is about ethical behavior, sustainable thinking, assessing impact, and working towards a green vision. It has 3 Learning Outcomes (LOs):

#### **EGE.U3.E1.LO1**

The trainer can apply ethical thinking to consumption and production processes.

#### **EGE.U3.E1.LO2**

The trainer can assess the consequences and impact of ethical and sustainable ideas, opportunities, and actions.

#### **EGE.U3.E1.LO3**

The trainer can work towards their own green vision of the future.

### EGE.U3.E2: Motivation and perseverance

This element is about staying focused, determined, and resilient. It has 3 Learning Outcomes (LOs):

#### **EGE.U3.E2.LO1**

The trainer can anticipate the feeling of achieving goals.

#### **EGE.U3.E2.LO2**

The trainer is determined and perseveres when trying to achieve goals.

#### **EGE.U3.E2.LO3**

The trainer can overcome adverse circumstances related to Green Business and can maintain effort and interest, despite setbacks.

### EGE.U3.E3: Mobilizing and Working with Others

This element is about understanding and inspiring others, and about valuing the diversity of people and ideas. It has 3 Learning Outcomes (LOs):

#### **EGE.U3.E3.LO1**

The trainer can persuade others by providing evidence for their arguments.

#### **EGE.U3.E3.LO2**

The trainer can communicate ideas clearly to others.

#### **EGE.U3.E3.LO3**

The trainer can show empathy towards others, listen actively, and value diversity as a possible source of ideas and opportunities.

### EGE.U3.E4: Coping with Uncertainty, Ambiguity, and Risk

This element is about coping with uncertainty, ambiguity, and risk, and about believing in yourself as Green Entrepreneur. It has 3 Learning Outcomes (LOs):

#### **EGE.U3.E4.LO1**

The trainer can discuss the roles that information and knowledge play in reducing uncertainty, ambiguity, and risk.

#### **EGE.U3.E4.LO2**

The trainer can tell the difference between acceptable and unacceptable risks.

#### **EGE.U3.E4.LO3**

The trainer can show empathy towards others, listen actively, and value diversity as a possible source of ideas and opportunities.

### EGE.U3.E5: Taking the Initiative

This element is about taking responsibility, working independently, and taking action. It has 3 Learning Outcomes (LOs):

**EGE.U3.E5.LO1**

The trainer can take individual and group responsibility in Green Business activities.

**EGE.U3.E5.LO2**

The trainer can work independently in Green Business activities.

**EGE.U3.E5.LO3**

The trainer can actively face challenges, solve problems, and seize opportunities to create value in Green Businesses.